

2007-2009 FINANCIAL INTEGRITY AND STATE MANAGER'S ACCOUNTABILITY REPORT

AGENCY NAME: LABOR AND WORKFORCE DEVELOPMENT AGENCY
DEPARTMENT NAME: LABOR AND WORKFORCE DEVELOPMENT AGENCY
ORGANIZATION CODE: 0559

INTRODUCTION:

In accordance with the Financial Integrity and State Managers Accountability (FISMA) Act of 1983, the Labor and Workforce Development Agency submits this report on the review of our systems of internal control for the biennial period ended December 31, 2009.

Should you have any questions please contact Scott Vogel, Fiscal Manager, (916) 327-9064
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BACKGROUND:

The Labor and Workforce Development Agency was established to address important issues relating to California workers and their employers. The Agency is primarily responsible for three functions: labor law enforcement, workforce development, and benefit payment and adjudication. A leading Agency goal is to better serve workers and employers by coordinating services and programs in an efficient, effective manner that is relevant to current and future economic conditions. The Agency plays a central role in the Economic and Employment Enforcement Coalition, the purpose of which is to help legitimate businesses and California workers combat the underground economy, through a combination of enforcement and education activities. It is the Labor and Workforce Development Agency's mission to protect and provide for the well-being of California's current and future workforce.

VACANT POSITIONS:

I certify that the Labor and Workforce Development Agency is in full compliance with Government Code Section 12439. The Labor and Workforce Development Agency reported zero vacancies in the Changes in Established Positions forms at the end of FY 2009.

RISK ASSESSMENT:

The Employment Development Department (EDD) provides all administrative services – accounting, business management, information technology, labor relations and personnel services support- for the Labor and Workforce Development Agency. Attached is EDD's 2007-2009 Financial Integrity and State Manager's Accountability Report.

EVALUATION OF RISKS AND CONTROLS:

See attached – EDD's 2007-2009 Financial Integrity and State Manager's Accountability Report.

CONCLUSION:

I am responsible for the establishment and maintenance of a system of internal accounting and administrative control within my agency. This responsibility includes documenting the system, communicating system requirements to employees, and assuring that the system is functioning as prescribed and is modified as appropriate, for changes in conditions. The EDD provides all administrative support for the Labor and Workforce Development Agency and maintains our system of internal accounting and administrative controls. See attached 2007-2009 Financial Integrity and State Manager's Accountability Report.